

## Conveyancing Team Leader

Holmes & Hills are a large regional law firm, which has grown significantly in recent years and who are continuing to grow. We currently have over 100 employees spread over our five offices across Essex and Suffolk.

The firm's team of solicitors and legal professionals have earned a reputation for offering a wide range of specialist legal services to individuals, businesses and local authorities across the South East and East Anglia.

Holmes & Hills has several departments specialising in a wide range of private client and commercial work. The firm prides itself on providing expert legal services whilst keeping control of costs. For more information on who we are please see our website [www.holmes-hills.co.uk](http://www.holmes-hills.co.uk)

### THE ROLE:

We are looking for a Conveyancing Team Leader to manage our growing Residential Team. The Residential Team work on our core residential business, which includes Freehold and Leasehold Sales and Purchases, Remortgages, Transfers of Equity, and Assents. The team work alongside the Specialist Property team who deal with New Build (both acting for buyers and acting for developer's in large and small scale sites), Equity Release, Shared Ownership and Lease Extensions. Both teams are headed up by the Head of Residential Property Partner, Keeley Livingstone.

The role will primarily be based in our Braintree office but as a Team Leader you will be expected to travel to the other offices (Sudbury, Halstead, Coggeshall, and Tiptree) frequently to meet with your team members.

You will have a medium case load as your primary task will be to manage and advise your team. You will also be responsible for putting together the team's yearly business plan and working with the marketing team on different ways in which to market the team. This role will therefore suit an experienced Residential Lawyer who is looking for the opportunity to focus on growing their team management skills and who wants to sharpen their business skills.

### WHAT EXPERIENCE DO I NEED?

This role will suit an experience Residential Lawyer who has some experience managing a team.

### WHAT SKILLS SHOULD I HAVE?

- Strong communication skills
- Strong motivational skills
- A positive attitude
- Team working

### WHAT ARE WE OFFERING?

A competitive salary with a supportive, relaxed and flexible work environment.

### WHO WILL I BE WORKING WITH?

You will report into [Keeley Livingstone](#) our New Build and Residential Partner and [Mark Cornell](#), Managing Partner. You will work closely with all those in the [Residential and Specialist Team](#), not just those you manage.

